



AMI Professional Development Stream (PDS)

National Examiner

Requirements to Apply

- AMI diploma for the level of training
- A minimum of five years classroom experience at that level
- Training Organisation staff or designate can attest to quality implementation of AMI Standards
- Has been a 'child' in oral examinations at that level for a minimum of two course cycles
- Current membership in AMI

Application Documents

- AMI Application for National Examiner Certificate
- Copy of AMI Diploma for the level of training
- AMI Membership Number
- Personal Essay, addressing the criteria as listed on the Application Form
- Two professional letters of reference, addressing the criteria as listed on the Application Form

Training

- Signs Professional Expectations Agreement
- Studies the AMI Examination Handbook
- Observes and participates as an examiner in mock oral exams (if these are offered by the training course); when mock oral exams are not offered, receives appropriate coaching by the Supervising Trainer
- Creates a list questions and potential answers for each exam area of the level and submits these for evaluation by the Supervising Trainer
- Participates in training for a minimum of two exam cycles
- During Oral Examinations:
 - Observes AMI Examiner and the National Examiners during all exam sessions
 - Is invited to ask some questions by the AMI Examiner
 - Attends all examiners meetings

Assessment

- Conforms to all expectations for Examiners as stated in the AMI Examination Handbook
- During the second exam cycle, conducts one student examination under the supervision of the AMI Examiner; the AMI Examiner and the Examiner-in-Training both sign all relevant documents for that student's examination

Award of Certificate

- When all training requirements have been satisfied, the Supervising Trainer submits a positive Assessment Form to AMI
- AMI will award the PDS Certificate for National Examiner upon successful completion of the programme and submission of all required paperwork and fees