



## AMI Professional Development Stream (PDS)

### Practical Supervisor

#### Requirements to Apply

- AMI diploma for the level of training
- A minimum of three years classroom experience at that level
- Training center staff or designate attests to quality implementation of AMI Standards
- Current membership in AMI

#### Application Documents

- AMI Application for Practical Supervisor Certificate
- Copy of AMI Diploma for the level of training
- AMI Membership Number
- Personal Essay, addressing the criteria as listed on the Application Form
- Two professional letters of reference, addressing the criteria as listed on the Application

#### Training

- Signs Professional Expectations Agreement
- Participates for a minimum of one entire course cycle
- Shadows trainer during Supervised Practice for a minimum of thirty-six hours
- Supervises practical sessions for a minimum of one session per week in session
- Develops the ability to observe and discern adult learners' capacities and needs
- Develops appropriate and effective strategies to guide students towards understanding through practice
- Is observed and assessed five times by the Supervising Trainer

#### Assessment

- Interacts with students in a positive way
- Demonstrates knowledge of when and how to intervene
- Provides clear, positive, constructive, and objective feedback

#### Award of Certificate

- When all training requirements have been satisfied, the Supervising Trainer submits a positive Assessment Form to AMI
- AMI will award the PDS Certificate for Practical Supervisor upon successful completion of the programme and submission of all required paperwork and fees